

# **GUIDANCE IN COMPLETION OF** **U.S. CUSTOMS FORM 3299**

## (Declaration For Free Entry of Unaccompanied Articles)

### Definitions of terms used in the form

Importer: Yourself

Resident: American Citizen

Non-Resident: Any citizen from a country other than the United States

Household Goods: Household goods and furnishings; not personal effects.

Personal Effects: Clothing, jewelry, photographs, photographic equipment, tape recorders, stereo equipment, vehicles, etc.

The Declaration is divided into seven parts. Some parts are to be left blank:

I. Box numbers 1 thru 7 **must** be completed

Box 1 Your name

Box 2 Your date of birth

Box 3 Your date of arrive in the U.S. (Your U.S. Customs Form 3299 is not valid until you arrive in the U.S. Plan your arrival to precede your shipment

Box 4 U.S. address and contact phone number

Box 5 Name of airport where you cleared customs in the U.S.

Box 6 Name of the airline and flight number on which you entered the U.S.

Box 7 First names of accompanying household members and their relation to you

Box 8 Leave blank

II. Complete as follows:

Box 9 "X" the appropriate box and fill in A and B

Box 9c "X" the appropriate box

Box 10 Leave blank

Exception: If you are a resident of the U.S., enter your social security number, passport number and date of birth.

If you are a non-resident of the U.S., enter your passport number, visa number, and type of visa on which you are entering the U.S.

III. Leave blank

IV. Leave blank

V. Leave blank

VI. "X" box B - Importer

VII. Leave Blank