

**HOW TO COMPLETE
SUPPLEMENTAL DECLARATION FOR
UNACCOMPANIED PERSONAL EFFECTS
AND HOUSEHOLD GOODS**

- Numbers 1 –9 and 12-16 **must** be completed by you, the shipper, and should be self-explanatory.
- Numbers 10 and 11 leave blank
- Number 15 – circle: Importer
- Number 16 - Your signature

NOTE: This form **must** be completed and submitted along with Customs Form 3299 prior to release and pick-up of your household effects.